

Arborist

Hours: Full-Time to Part-Time

Service Area: Community/Land Development

Reports to: Associate Director

Supervises: Not Applicable

Location: Atlanta area

The Collaborative, an award-winning consulting firm with a national reputation for excellence in planning, design, and communications, seeks an arborist to provide plan review and tree inspection services in support of multiple municipal Atlanta-area clients. This individual will work collaboratively on services provided by the municipal clients we serve, which are wide-ranging and constantly changing. It is a fast-paced environment, requiring attention to detail and flexibility in prioritization.

In support of these contracts, the individual is responsible for serving as the primary point of contact for the community about tree ordinance related issues, providing on-site presence as well as over-the-phone assistance with various tree ordinance related regulations. Duties at this level include but are not limited to reviewing online plans and permits for code compliance with the City's Tree Conservation Ordinance, Stream Buffer Regulations, Zoning Regulations and other ordinances, conducting routine arborist inspections, providing quality customer service to community members, and performing administrative, analytical and technical functions in the development, implementation and monitoring of community development policies.

Role

The Arborist conducts work of moderate complexity and must possess a solid understanding of tree health and related issues, familiarity with how to read and interpret site plans, and a solid understanding of code compliance. The individual works under limited supervision.

Primary Duties and Responsibilities

The primary duties and responsibilities of the Arborist include:

- Interprets and applies the respective city's Ordinance and Tree Preservation Guidelines.
- Reviews various development applications including permits and site plans for compliance with applicable regulations for commercial site development, residential site development and land disturbance permits.
- Conducts site visits for compliance with regulations and approved site plans.
- Works with the public, contractors, developers, builders, and co-workers in sometimes stressful situations.

Duties and Responsibilities Details

- Provides technical expertise for City Solicitor in court cases related to violations of the Tree Protection Ordinance and other ordinances.
- Writes and presents formal correspondence and technical reports as necessary.
- May attend civic and public meetings for the purpose of explaining ordinances or requirements for submitting plans
- Recommend changes to the current tree ordinance when needed.

Qualifications

- Degree in arboriculture, urban forestry, landscape architecture, environmental science, or related field
- Minimum of two years of professional experience, preferably in municipal plan review.
- Equivalent combination of training, education, and experience will be considered.
- Experience with local government preferred.
- Ability to read site plans and identify trees in the field.
- Familiarity with arboriculture principles such as how to diagnose tree damage and ailments.
- Ability to communicate effectively, both orally and in writing.
- Ability to work under limited supervision.
- Valid Georgia motor vehicle operator's license is required.

Commitment

The position is a full-time to part-time position.

Salary and Benefits

The Collaborative offers a competitive salary and benefits package.

Equal Opportunity Employer

The Collaborative does not discriminate in employment opportunities or practices on the basis of race, color, religion, sex, national origin, age, disability, or any other characteristic protected by law. The firm will make reasonable accommodations for qualified individuals with known disabilities unless doing so would result in an undue hardship. This policy governs all aspects of employment, including selection, job assignment, compensation, discipline, termination, and access to benefits and training.

Contact Information

Please send cover letter and resume and proof of ISA-certification to info@thecollaborative.com. No phone calls please.